

MINUTES OF A REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE BARRINGTON  
PUBLIC LIBRARY DISTRICT

A Regular Meeting of the Board of Library Trustees was held on January 14, 2019, at 7:00 p.m. in the Conference Room of the Barrington Area Library pursuant to notices sent to the board and the press on January 11, 2019.

Present and acting as trustees were:

Donald F. Minner, President  
Carolyn Welch Clifford, Vice President  
Carrie F. Carr, Treasurer  
Barbara Pintozzi, Secretary  
Denise Peters  
William Pizzi  
Denise Tenyer

Also in attendance were:

Jesse Henning, Executive Director  
Cheryl Riendeau, Finance Manager  
Lisa Stordahl, Office Manager

**I. CALL TO ORDER**

President Minner called the meeting to order at 7:00 p.m.

**II. ROLL CALL**

Lisa Stordahl called the roll.

**III. AUDIENCE RECOGNITION AND PUBLIC COMMENT**

No members of the public were present.

**IV. APPROVAL OF THE MINUTES**

The minutes of December 10, 2018 were reviewed. Ms. Pintozzi suggested a punctuation correction be made on page three, paragraph two. The correction was made. A motion to approve the corrected minutes of the December 10, 2018 Regular Meeting was made by Ms. Carr, seconded by Ms. Tenyer.

Ayes: Carr, Clifford, Minner, Peters, Pintozzi, Pizzi, Tenyer  
Nays: None  
Abstain: None  
Absent: None  
Motion: CARRIED.

The Executive Session minutes were reviewed for the following dates:

- August 28, 2017
- September 20, 2017
- October 2, 2017
- October 6, 2017
- October 12, 2017
- December 11, 2017
- January 8, 2018
- January 9, 2018
- January 17, 2018
- February 12, 2018

A motion was made by Ms. Clifford, seconded by Ms. Pintozzi, to hold the Executive Session minutes confidential and not release them for public viewing at this time.

Ayes: Carr, Clifford, Minner, Peters, Pintozzi, Pizzi, Tenyer  
Nays: None  
Abstain: None  
Absent: None  
Motion: CARRIED.

## **V. MISCELLANEOUS REPORTS / BUSINESS**

### **President's Report**

President Minner and the board of trustees recognized Youth Services Librarian, Ann McWilliams-Piraino, for five years of service to the library.

### **Treasurer's Report**

Ms. Carr presented the Treasurer's report. Beginning balance was \$8,858,550.87 with receipts of \$34,059.80 and expenditures of \$380,057.05; leaving an ending balance of \$8,512,549.79. Halfway through the fiscal year, revenues are 49.4% of anticipated and expenditures are 44.33% of the budget. Ms. Carr moved to approve the Treasurer's Report and bills for payment as presented. Ms. Peters seconded the motion.

Ayes: Carr, Clifford, Minner, Peters, Pintozzi, Pizzi, Tenyer  
Nays: None  
Abstain: None  
Absent: None  
Motion: CARRIED.

### **Executive Director's Report**

Director Henning reported that five candidates have been certified for the upcoming Board of Library Trustees election to be held on April 2, 2019.

Since the last board meeting, Director Henning has attended meetings with the Garlands, South Barrington Park District, the Directors of Gail Borden and ELA Public Libraries, and a prospective

board member. He will complete his staff one-on-ones this month after meeting with members of building services.

In programming news, Finals Café was a tremendous hit. Over one thousand students enjoyed refreshments and study space throughout the library during finals week. Director Henning mentioned that the modular furniture and the open space was very conducive to meeting the students' needs.

Director Henning updated the board on the library's upcoming construction projects. The chiller replacement is slated to begin in the fall of 2019. Parts of the administration wing will need to be shut down for a short period while the project is being completed. The atrium construction has been pushed back to the fall of 2019 to accommodate programming that had already been scheduled.

Upcoming goals for Director Henning include policy revision, budget work, building a new staff recognition program and instituting bottom line change, which is a component of the Zingtrain program that managers took part in as part of this year's In-service training.

#### **VI. REPORTS OF COMMITTEES**

The Policy Committee made a motion to approve Resolution 2019-1, A Resolution of the Barrington Public Library District for the Selection of Library Materials and Use of Library Materials and Facilities.

Ayes: Carr, Clifford, Minner, Peters, Pintozzi, Pizzi, Tenyer  
Nays: None  
Abstain: None  
Absent: None  
Motion: CARRIED.

#### **VII. OLD BUSINESS**

President Minner inquired about the circulation statistics. Director Henning indicated that there was a problem with the spreadsheet and stated that he would have the issue corrected at the next board meeting.

#### **VIII. NEW BUSINESS**

Director Henning discussed the architect's recommendation for the upper parking lot project. Two options that had been considered, adding car charging stations and adding more parking spaces, proved to be too costly. A motion was made to accept the architect's recommendation for the upper parking lot replacement by President Minner, seconded by Mr. Pizzi.

Ayes: Carr, Clifford, Minner, Peters, Pintozzi, Pizzi, Tenyer  
Nays: None  
Abstain: None  
Absent: None  
Motion: CARRIED.

Director Henning mentioned the upcoming ILA Legislative Breakfast, and invited any board members who might be interested, to attend.

**IX. GENERAL INFORMATION**

**VI: ADJOURNMENT**

There being no further business, Ms. Tenyer moved, and Ms. Carr seconded to adjourn the meeting.

Ayes: Carr, Clifford, Minner, Peters, Pintozzi, Pizzi, Tenyer  
Nays: None  
Abstain: None  
Absent: None  
Motion: CARRIED.

The meeting adjourned at 7:48 p.m.

/s/ Barbara Pintozzi

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Secretary